

NOTICE OF SPECIAL CALLED MEETING OF THE
BOARD OF COMMISSIONERS
OF THE
CITY OF PADUCAH, KENTUCKY

TO: Commission/Media/Public

There will be a Special Called Meeting of the Board of Commissioners of the City of Paducah at 1:00 p.m. CT, 2:00 p.m. ET, on Friday, October 2, 2026, held in the Commission Chambers of City Hall located at 300 South 5th Street, Paducah, KY 42003. The Agenda for the meeting is attached to this notice.

George Bray, Mayor

CERTIFICATE OF SERVICE

Executed by electronic mail and facsimile of a copy to the Commission on September 29, 2026.

Lindsay Parish, City Clerk



**CITY COMMISSION MEETING
AGENDA FOR OCTOBER 2, 2026
1:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for September 8, 2026, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Reappointment of Lisa Humphrey to the Board of Adjustment.
	D.	Reappointment of Jody Stivers to the Paducah-McCracken County Riverport Authority
	E.	Reappointment of Brian Wyatt to the Urban Renewal and Community Development Agency (URCDA)
	F.	Appointment of Nancy Gray to the Historical & Architectural Review Commission (HARC)
	G.	Personnel Actions
	H.	Opioid Settlement and Recovery Funds Policy - L. PARISH
	I.	Renew employment agreement with Officer Travis Counts - B. LAIRD
	J.	Authorize the Application and Acceptance of a FY 2026 Edward Byrne Justice Assistance Grant (JAG) in the amount of \$12,045 - B. LAIRD

		K.	Authorize the release of a Request for Proposals for the Transient Boat Dock - A. CLARK
		L.	Declaration and Sale of Surplus Property 1417 Burnett St. - C. GAULT
		M.	City Manager Contract Renewal - S. WILCOX
	II.	<u>MUNICIPAL ORDER(S)</u>	
		A.	Approve a Lease Agreement with Seaman's Church Institute - M. SMOLEN
		B.	Authorize the Mayor to execute a contract with Inspired Technologies in the amount of \$95,320.22 for the Parks Camera RFP - E. STUBER
		C.	Authorize an Application for a 2026 National Park Service Land and Water Conservation Fund Grant in the Amount of \$1,000,000 - A. CLARK
	III.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Approve a Memorandum of Understanding Between the City of Paducah, Kentucky, and Chapman Property Development, LLC - G. GUEBERT
		B.	Ad Valorem Property Tax Levies - FY2027 - A. KYLE
		C.	Amend Multiple Chapters of the Paducah Code of Ordinances to Create the Department of Community Development - C. GAULT
	IV.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Consensual annexation of 6675 Blandville Road - J. FOWLER-SOMMER
	V.	<u>DISCUSSION</u>	
		A.	Household Bulk Item Collection Fall Program - C. YARBER
	VI.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VII.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Opioid Settlement and Recovery Funds Policy - **L. PARISH**

Category: Municipal Order

Staff Work By: Lindsay Parish, Daron Jordan, Audra
Kyle, Brian Laird

Presentation By: Lindsay Parish

Background Information: The City of Paducah receives funding through national opioid settlements that must be used for eligible opioid remediation purposes. The proposed Municipal Order directs the City Manager to institute and administer a policy governing the use of opioid settlement and recovery funds received by the City of Paducah. The policy will prioritize continued funding and potential growth of the City's Deflection Program and establish parameters for funding requests from outside agencies.

This action ensures that no more than twenty percent (20%) of opioid settlement funds held by the City as of July 1 of any fiscal year may be awarded to outside agencies in that fiscal year. Based on current projections, this approach is expected to sustain the City's Deflection program through approximately FY2035, assuming anticipated settlement revenues and projected expenses remain generally consistent. The policy also establishes a process for outside agency funding requests and requires outside agencies receiving funds to enter into a written Contract for Services with the City before receiving funding.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. MO - Opioid Settlement Funds Policy
2. FIN-33 Opioid Settlement & Recovery Funds Policy
3. Opioid Fund Spend Down Projections
4. Opioid Settlement Policy Memo

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Renew employment agreement with Officer Travis Counts - **B. LAIRD**

Category: Municipal Order

Staff Work
By: Brian Laird
Presentation
By: Brian Laird

Background Information: Travis Counts is a retired Paducah police officer who returned to work as a police officer in 2025. He currently serves as a patrol officer. Kentucky Retirement Systems requires an annual contract for retired police officers to return to work.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the agreement.

Attachments:

1. MO - renewal - employment agreement - Travis Counts PD
2. Travis Counts Employment agreement 2026

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Authorize the Application and Acceptance of a FY 2026 Edward Byrne Justice Assistance Grant (JAG) in the amount of \$12,045 - **B. LAIRD**

Category: Municipal Order

Staff Work By: Jordan
Murphy, Hope Reasons
Presentation By: Brian Laird

Background Information: The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is a formula grant program which serves as the leading source of federal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice or civil proceedings. The City of Paducah Police Department is requesting funding for a Skydio R10 Patrol Drone. The drone will allow officers to assess potentially dangerous environments from a safer position and provide real-time information that cannot always be obtained from officers operating at ground level. There is no match required for this grant.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the application and acceptance of the JAG Grant and for the Mayor to sign all documentation related to same.

Attachments:

1. MO - app and award- FY2026 Edward Byrne Justice Assistance Grant JAG

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Authorize the release of a Request for Proposals for the Transient Boat Dock - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: Authorize the release of a Request for Proposals for replacement of the decking at the Transient Boat Dock.

The transient boat dock was installed in 2017 and provides 340 linear feet of docking space for transient boaters with reservations through the Parks and Recreation Department. Renovations to the dock are needed to include new decking, some frame work repairs, bumpers, etc. The City allocated funds in FY27 to use towards replacing the decking, repairing the framework as necessary, and adding a fourth fire stand pipe for the Fire Department.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Facility Improvements

Communications Plan:

Funds Available: Account Name: Paducah Transient Boat Dock Operations

Account Number: 53002406 533050

Staff Recommendation: Approve

Attachments:

1. MO - RFP - Transient Boat Dock Repairs

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Declaration and Sale of Surplus Property 1417 Burnett St. - **C. GAULT**

Category: Municipal Order

Staff Work
By: Nancy
Upchurch
Presentation
By: Carol Gault

Background Information: Mr. Jeramie Sorina of Kentucky Modern Housing Development LLC submitted a request to purchase the vacant property located at 1417 Burnett Street for \$1.

He prefers to construct a duplex on the property, with each unit consisting of two bedrooms and two bathrooms and containing approximately 840 square feet. The estimated total investment for the duplex is \$317,600.

If the Board determines that a single-family residence would be more appropriate, Mr. Sorena has indicated that he is willing to construct an energy-efficient, three-bedroom, two-bathroom single-family home utilizing the Grand Rivers Plan. The estimated investment for the single-family residence is approximately \$250,000.

For either development option, landscaping will be provided upon completion of the project. Mr. Sorena's goal is to complete construction within 1 year of the transfer of title.

He submitted documentation of his financial ability to complete either proposed project.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan: Staff presented the proposals to URCDA for its input, given that the property is directly across from the Fountain Avenue Revitalization Area. The discussion considered the potential impact of the proposed development on adjacent property owners, as well as the current housing shortage and the potential need for additional housing as future industry develops in the area.

After discussion and consideration, URCDA recommends that the Board of Commissioners accept the proposal to construct a duplex on the lot, creating two additional quality rental units.

Funds Available: Account Name:
Account Number:

Staff Recommendation:

Attachments:

1. MO - prop sale– 1417 Burnett Street
2. SOA2026-0023 1417 Burnett St Staff Report BOC
3. 1417 Burnett St Duplex
4. 1417 Burnett St SFR

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: City Manager Contract Renewal - **S. WILCOX**

Category: Municipal Order

Staff Work By: Stefanie Wilcox
Presentation By: Stefanie Wilcox

Background Information: Agreement to renew Daron Jordan's employment for an additional period beyond the extension set to expire July 31, 2027. The renewal will expire December 31, 2027.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Sign Renewal Employment Agreement to extend City Manager contract.

Attachments:

1. MO City manager contract renewal – Daron Jordan 12-2027
2. RENEWAL OF CITY MANAGER AGREEMENT 2027 signed by CM

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Approve a Lease Agreement with Seaman's Church Institute - **M. SMOLEN**

Category: Municipal Order

Staff Work
By: Michelle
Smolen
Presentation
By: Michelle
Smolen

Background Information: This Municipal Order authorizes the Mayor to execute a lease agreement with Seaman's Church Institute of New York and New Jersey, Inc. (SCI). The City owns property at 129 Water Street. Currently, the City leases the property to Seamen's Church Institute, which then subleases a portion of the property to River Heritage Museum and Paducah Film Society. All parties now wish to renew and revise the lease agreements so that the City will have lease agreements directly with SCI, River Heritage Museum, and Paducah Film Society.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. MO Lease - Seaman's Church Institute

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Authorize the Mayor to execute a contract with Inspired Technologies in the amount of \$95,320.22 for the Parks Camera RFP - **E. STUBER**

Category: Municipal Order

Staff Work By: Eric Stuber, Amie Clark, Brian Laird, Kaitlyn Wells,
Michael Niemeier, Stephanie Millay
Presentation By: Eric Stuber

Background Information: The city has 27 parks under its care and maintenance. Noble Park is the only park with cameras that were in 2006 when the Skatepark was opened. With the increase in use of the parks and significant investments in infrastructure at many of the parks, we put together a multi-year plan to increase the camera network throughout the park system. It was decided to start with the three largest parks: Noble, Rotary, and Robert Coleman.

In 2025 we put together a project cope and budget to be implemented in fiscal year 2026.

In March 2026, during budget preparations, money was moved to a project account, EQ0040, in the amount of \$228,343 to cover the cost of fiber, electric, and cameras for Noble Park, Rotary Health Park, and Robert Coleman Park. \$116,827 was allocated for camera equipment and installation.

On March 24th 2026, municipal Order 3215 authorized you to release an RFP for camera and installation services for this project.

We released the RFP on August 26th 2026 and conducted a pre-bid meeting on September 1st. TESCO and Inspired Technologies attended that meeting.

On September 15th, we opened bids from both vendors.

On September 23rd, a committee comprised of Chief Technology Director Eric Stuber, Chief of Police Brian Laird, Director of Parks Amie Clark, Systems Administrator Kaitlyn Wells, Cybersecurity Specialist Michael Niemeier, and Revenue Manager Stephanie Millay reviewed both proposals.

Both proposals were graded using the criteria from the RFP. After averaging all scores, the winning proposal was from Inspired Technologies in the amount of \$95,320.22.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Parks Camera Replacement/Expansion Project Account

Account Number: EQ0040-000-70000-70008

Staff Recommendation: Authorize the Mayor to execute a contract with Inspired Technologies in the amount of \$95,320.22 for the Parks Camera RFP

Attachments:

1. MO - Contract with Inspired Technologies - Parks Camera Project
2. RFP-FINAL
3. MO #3215

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Authorize an Application for a 2026 National Park Service Land and Water Conservation Fund Grant in the Amount of \$1,000,000 - **A. CLARK**

Category: Municipal Order

Staff Work By: Amie
Clark, Hope Reasons
Presentation By: Amie
Clark

Background Information: LWCF provides federal grant funds to protect important natural areas, acquire land for outdoor recreation and to develop or renovate public outdoor recreation facilities such as campgrounds, picnic areas, sports & playfields, swimming facilities, boating facilities, fishing facilities, trails, natural areas and passive parks. The Parks and Recreation Department will be applying for funding to replace the sprayground at Robert Coleman Park. There is a 50/50 matching requirement for this grant program. If awarded, the \$1,000,000 match would need to be included in the FY 2028 budget.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Southside Revitalization, Quality of Life

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the application for the LWCF grant.

Attachments:

1. MO app - 2026 LWCF grant – Robert Coleman sprayground

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Approve a Memorandum of Understanding Between the City of Paducah, Kentucky, and Chapman Property Development, LLC - **G. GUEBERT**

Category: Ordinance

Staff Work By: Melanie Townsend, Josh
Fowler-Sommer

Presentation By: Greg Guebert

Background Information: Chapman Property Development, LLC and the City of Paducah wish to enter into a Memorandum of Understanding for an Infill Agreement to reimburse costs for eligible public infrastructure related to Melody Lane. On February 10, 2026, the Paducah Board of Commissioners adopted Ordinance 2026-02-8868, accepting the Street Acceptance Plat for Melody Lane and accepting the dedication of public right-of-way and public improvements.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve and Authorize the Mayor to sign a Memorandum of Understanding between Chapman Property Development, LLC and the City of Paducah for the reimbursement of costs associated with the construction of Melody Lane.

Attachments:

1. ORD – Melody Lane – Chapman Property Development
2. MEMORANDUM OF UNDERSTANDING_Melody Lane
3. Infill Agreement_Melody Lane

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Ad Valorem Property Tax Levies - FY2027 - **A. KYLE**

Category: Ordinance

Staff Work By: Audra Kyle, Stephanie Millay

Presentation By: Audra Kyle

Background Information: Real estate and personal property tax levies for the City's General Fund and Paducah Junior College (PJC) are proposed to be set as per the attached ordinance.

The City's General Fund real estate tax levy is proposed to be \$.253 per \$100 assessed value (AV), which is the compensating rate. This is a decrease from the prior year's rate of \$.271 per \$100 AV.

The City's General Fund personal tax levy is proposed to be \$.340 per \$100 AV, which is the compensating rate. This is a decrease from the prior year's rate of \$.356 per \$100 AV.

The PJC real estate and personal tax levies are both proposed to be \$.014 per \$100 AV, which is the compensating rate. These are equal to the prior year's rates.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt the proposed 2026-2027 (FY2027) real estate and personal ad valorem tax levies as proposed.

Attachments:

1. Ordinance - Tax Rates FY2027

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Amend Multiple Chapters of the Paducah Code of Ordinances to Create the Department of Community Development - **C. GAULT**

Category: Ordinance

Staff Work By: Lindsay Parish, Carol Gault, Steve
Kyle, Michelle Smolen
Presentation By: Carol Gault

Background Information: The proposed ordinance amends the City of Paducah Code of Ordinances to create the Department of Community Development and update related departmental references throughout the Code. The purpose of the reorganization is to improve coordination, efficiency, and service delivery for residents, businesses, property owners, and applicants. The ordinance amends Chapters 2, 18, 34, 42, 46, 54, 82, 102, 106, and 126 of the Code.

The Department of Community Development will coordinate planning, development services, permitting, building inspection, electrical inspection, code enforcement, rental occupancy, and related functions. The ordinance also clarifies the roles and responsibilities of the Building Division, Fire Prevention Division, and other City departments involved in development review, permitting, inspection, and enforcement.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Quality Housing, Rental Property Occupancy Permitting, Southside Revitalization

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. Ord - Department of Community Development Reorganization

Agenda Action Form

Paducah City Commission

Meeting Date: October 2, 2026

Short Title: Consensual annexation of 6675 Blandville Road - **J. FOWLER-SOMMER**

Category: Ordinance

Staff Work By: Josh
Fowler-Sommer
Presentation
By: Josh Fowler-
Sommer

Background Information: The property owners, Jamey & Jordan Brown, have requested consensual annexation into the City of Paducah for 6675 Blandville Road. Currently, the lot is vacant. The Browns' wish to construct a private garage with the possibility of single-family in the future. The lot totals 1.62 acres.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: [Commission Priorities List](#) Growth

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD - Annex – Consensual - 6675 Blandville Road
2. processed-EB4A0147-3454-4F18-A1C1-707FDEF585C6
3. Annexation Plat (Final) - 6675 Blandville Road_092226